**To: Reservation**

**Tel: +86 571 8799 8833**

**Email:** [**reservation@dragon-hotel.com**](mailto:reservation@dragon-hotel.com)

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| --- | --- | --- | --- | --- | --- | --- | --- |
| RESERVATION APPLICATION | **C:\Users\hu\Desktop\2.jpg**logo（清晰） | | | | | | BOOKING NUMBER |
| GUEST NAME | | | | | NUMBER of PERSONS | | ARRIVING FROM |
| TRANSPORTATION REQUIRED | | |
| □YES | | |
| PHONE NUMBER | | | | | □NO | | |
| □FLIGHT | | |
| □TRAIN | | |
| TYPE OF ACCOMMODATION REQUIRED | | | | | RATE | | |
| ARRIVAL DATE  M/D/Y | | | DEPARTURE DATE  M/D/Y | | REMARKS | | |
| NAME OF APPLICANT | | | PHONE NUMBER | |
| FIRM/BUSINESS ADDRESS | | | | |
| SPCLSVC CODE | | DATE OF  APPLICATION | | RECEIVED BY | | □ROOM □BREAKFAST □LUNCH  □DINNER □ALL EXPENSES  □TRANSFER | |

Note:

          All rates include 15% tax.

          All rooms offer free internet service.

          Check in time is 14:00pm and check out time is 12:00pm.

          Early check in is subject to availability. Late checkout is subject to surcharges.

          Room guaranteed by credit card will be held for arrival. No-Show will be charged for one night.